

SUMMARY OF THE BOARD OF DIRECTORS

Meeting held on May 26, 2020

At 1600 hours via Zoom

1.0 WELCOME & INTRODUCTION

Susan Armstrong, Chair of the Board of Directors, welcomed members and invited guests to the meeting and called the meeting to order at 1600H. It was confirmed that there was a quorum. S. Armstrong asked whether there were any conflicts and none were declared.

2.0 APPROVAL OF PREVIOUS MINUTES

The minutes from the Board meetings held on March 24, 2020 and April 22, 2020 were approved as pre-circulated.

3.0 DISCUSSION ITEMS

3.1. Update from Board Chair

Susan Armstrong made a few introductory comments and outlined the agenda items brought forward for discussion and approval. S. Armstrong advised the Board that the 2020 Annual General Meeting will be held in June and it will be a virtual meeting. S. Armstrong shared with the Board that she almost completed her one on one meetings with elected directors to confirm their interest in committee membership and leadership roles. The result of these discussions will be brought to the Board at the June meeting.

3.2. COVID-19 Update, CEO Update and Chief of Staff Update

Dr. Jeff Powis, Medical Director, Infection Prevention and Control, joined the Board meeting and provided an update with regards to the COVID-19 situation. This was combined with the verbal updates to the Board from Hospital's CEO, Sarah Downey and Chief of Staff, Dr. Ian Fraser. Dr. Powis presented a daily dashboard that is used at the regular leadership meetings at the Command Centre and noted that after the Premier announcement regarding testing of asymptomatic community members there was a 2.5 time increase in the number of visits at the hospital assessment centre. Directors were advised that totally about 700 cases were tested positive at the hospital since the beginning of pandemic including 25 staff. Dr Powis also presented a critical care dashboard and personal protective equipment (PPE) dashboard and shared with the Board that the comprehensive PPE conservation strategy is working well in helping to maintain current levels. Next, Dr Powis provided the detailed long term report regarding the long term care facilities and assistance provided by the hospital team in order to suppress the transmission of COVID-19 in the community.

Dr. Ian Fraser, Chief of Staff, thanked Dr J. Powis and the entire Infection Prevention and Control team for their commitment and excellent job during the pandemic. He shared with the Board his concerns regarding unprecedented challenges of great uncertainty faced by medical staff , but noted that the pandemic also brought unexpected positive impacts such as development of leadership capacity and introducing new models of health care.

Mitze Mourinho, President of MGH Foundation provided an update with regards to community and donor response and shared with the Board that the Foundation received about 1000 PPE donations for the hospital, 60,000 handmade masks, 18,000 meals were given to hospital staff and physicians. The Emergency Response Fund reached \$750,000, hospital leadership will reconvene to decide how these fund will be allocated. M. Mourinho also outlined a new foundation initiative based on social media called "Five for East".

Sarah Downey, President and CEO of Michael Garron Hospital/ Toronto East Health Network, outlined the strategies that are being developed for resuming elective surgeries and provided an overview of financial challenges due to the pandemic. S. Downey also provided an update with regards to East Toronto OHT

SUMMARY OF THE BOARD OF DIRECTORS

Meeting held on May 26, 2020

At 1600 hours via Zoom

collaboration and answered the questions raised by the Board. S. Downey reminded the Board that another Board meeting is scheduled in about a month at which time further updates will be provided.

3.3. Redevelopment / Construction Update

John Tobin, Board Vice Chair and Chair of the Redevelopment Committee, provided a high level update regarding the Redevelopment project and shared with the Board that construction is progressing at a faster rate than before mainly due to the second shift initiated by Ellis Don.

3.4. Performance Monitoring and Quality Committee – Report on a Critical Incident

A Briefing Note on the critical incident together with Critical Incident Report and 2019-2020 Critical Incident Summary were pre-circulated with the agenda package. Andrew Steele, Chair of the Performance Monitoring and Quality Committee referred to the pre-circulated documents and asked Dr. Ian Fraser to provide an overview of the reported incident. Dr. Ian Fraser, Chief of Staff, and Irene Andress, VP Patient Experience, Health Professions & Chief Nursing Executive, outlined the incident as well as next steps and mitigation strategies.

4.0 ITEMS REQUIRING APPROVAL

4.1. Finance & Audit Committee Update

4.1.1 Approval of Audited Financial Statements for the Fiscal Year Ended March 31, 2020

A Briefing Note pertaining to the approval of the 2020 Financial Statements and the Draft Audited Financial Statements for the fiscal year ended March 31, 2020 were pre-circulated with the agenda package. Lovisa McCallum, Chair of the Finance & Audit Committee, referred to the Briefing Note and shared with the Board that although the 2019-2020 fiscal year has been eventful with a lot of financial stresses, Hospital leadership answered the questions raised by Directors. L. McCallum commended hospital leadership and finance team for well prepared and smooth audit process and requested a motion to approve the presented Financial Statements.

4.1.2 Re-appointment of Auditors

A Briefing Note on the approval of re-appointment of auditors for the fiscal year ending March 31, 2021 was pre-circulated with the agenda package. L. McCallum referred to the pre-circulated briefing note and shared with the Board that hospital leadership would prefer to maintain audit continuity in light of redevelopment project in progress and pandemic impacts, therefore propose to re-appoint Deloitte LLP as hospital auditors for the fiscal year ending March 31, 2021.

4.1.2 Annual Attestation of Compliance with All Broader Public Sector Directives

A Briefing Note with the requested motion for the approval of signing the Annual Attestation of Compliance with All Broader Public Sector Directives was pre-circulated with the agenda package. L. McCallum referred to the briefing note and requested Board approval.

SUMMARY OF THE BOARD OF DIRECTORS

Meeting held on May 26, 2020

At 1600 hours via Zoom

4.2. MAC Decision Items: MAC Recommendations for Medical Professional Staff Appointments

Dr. Ian Fraser referred to the pre-circulated briefing note, assured the Board that the credentials of the physicians brought forward for approval have been thoroughly checked and requested a motion to approve the appointments as listed in the briefing note.

5.0 CONSENT

The Consent items were presented for information and included:

5.1. Report from Finance & Audit Committee

Review of March 31, 2020 Financial Statements together with Statement of Revenue and Expense was pre-circulated with the agenda package.

5.2. Report from Performance Monitoring and Quality Committee

A Briefing Note highlighting items discussed at the May 7, 2020 meeting of the Performance Monitoring and Quality Committee was pre-circulated with the agenda package.

5.3. MGH Foundation Report

The May 2020 report from the MGH Foundation Board was pre-circulated with the agenda package.

6.0 MEETING WITHOUT MANAGEMENT (ELECTED DIRECTORS ONLY)

An in-camera meeting was held by the elected directors.

7.0 CONCLUSION

There being no further business to discuss, the meeting was concluded at 1745 hours.

Date of future meetings: June 23, 2020.

Susan Armstrong, Chair

Olga Grigorovskaya, Recorder