

NURSING STUDENT ONBOARDING CHECKLIST

	TASK	ADDITIONAL DETAILS	WHERE COMPLETED
<input type="checkbox"/>	Immunization Clearance	Submitted to school only. Attestation form included in registration link.	Included in registration
<input type="checkbox"/>	Vulnerable Sector Screen	Submitted to school only. Attestation form included in registration link.	Included in registration
<input type="checkbox"/>	Mask Fit Test for N95	Submitted to school only. Provide your fitted size in the registration form.	Included in registration
<input type="checkbox"/>	MGH Student Orientation Onboarding Course	Link to online module(s) found in Welcome Letter.	Online
<input type="checkbox"/>	Thomson Centre Modules for Students	Only for students working in the Thomson Centre (T units). Link in Welcome Letter.	Online
<input type="checkbox"/>	Online Student Registration	Link located in Welcome Letter.	Online
<input type="checkbox"/>	Powerchart Computer Training	Students in Clinical Groups typically complete together on first day.	In person
<input type="checkbox"/>	Attend Orientation	Orientation is scheduled within the registration form.	In person
<input type="checkbox"/>	MGH ID Badge	Obtained during orientation from Protection Services (Security) in J1.	In person

BUDGET WORKSHEET

<i>Flowers & Décor</i>	BUDGET	PAID	BALANCE	DUE DATE
Ceremony decorations	-	-	-	-
Bride's bouquet	-	-	-	-
Bridesmaid bouquets	-	-	-	-
Flower girl accessories	-	-	-	-
Corsages	-	-	-	-
Boutonnieres	-	-	-	-
Reception centerpieces	-	-	-	-
Ring pillow	-	-	-	-
Guest book	-	-	-	-
	-	-	-	-
Total:	-	-	-	-

<i>Photography</i>	BUDGET	PAID	BALANCE	DUE DATE
Wedding photographer	-	-	-	-
Bridal session	-	-	-	-
Engagement session	-	-	-	-
Videography	-	-	-	-
Wedding album	-	-	-	-
	-	-	-	-
Total:	-	-	-	-

NOTES:

BUDGET WORKSHEET

<i>Wardrobe & Beauty</i>	BUDGET	PAID	BALANCE	DUE DATE
Bride's dress	-	-	-	-
Headpiece & veil	-	-	-	-
Bride's shoes	-	-	-	-
Lingerie	-	-	-	-
Jewelry & accessories	-	-	-	-
Groom's tuxedo	-	-	-	-
Groom's shoes	-	-	-	-
Groom's accessories	-	-	-	-
Bride's & groom's rings	-	-	-	-
Hair & makeup	-	-	-	-
Mani / pedi	-	-	-	-
Teeth whitening	-	-	-	-
Total:				

NOTES:

B U D G E T W O R K S H E E T

<i>Stationery</i>	BUDGET	PAID	BALANCE	DUE DATE
Save-the-date cards	-	-	-	-
Invitations & envelopes	-	-	-	-
Programs	-	-	-	-
Seating & menu cards	-	-	-	-
Thank-you cards	-	-	-	-
Postage	-	-	-	-
Calligraphy	-	-	-	-
	-	-	-	-
	-	-	-	-
Total:	-	-	-	-
	-	-	-	-

<i>Gifts & Favors</i>	BUDGET	PAID	BALANCE	DUE DATE
Bridesmaid gifts	-	-	-	-
Groomsmen gifts	-	-	-	-
Attendant gifts	-	-	-	-
Parent gifts	-	-	-	-
Officiant gift	-	-	-	-
Bride & groom gifts	-	-	-	-
Favors	-	-	-	-
Total:				

NOTES:
