

## **SUMMARY OF THE BOARD OF DIRECTORS**

Meeting held on January 26, 2021

At 1600 hours via Zoom

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### **1.0 WELCOME & INTRODUCTION**

John Tobin, Chair of the Board of Directors, welcomed members and invited guests to the meeting and called the meeting to order at 1600H. It was confirmed that there was a quorum. J. Tobin asked whether there were any conflicts and no new conflicts were declared.

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### **2.0 APPROVAL OF PREVIOUS MINUTES**

The minutes from the Board meeting held on November 24, 2020 were approved as pre-circulated.

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### **3.0 DISCUSSION ITEMS**

#### *3.1. Update from Board Chair*

John Tobin made a few introductory comments, outlined the structure of the meeting and provided an overview of the agenda items brought forward for discussion and approval. J. Tobin shared with the Board that he is proud of the incredible dedication demonstrated by Michael Garron Hospital Staff during the COVID-19 pandemic.

#### *3.2. COVID-19 Update*

Sarah Downey, President and CEO of Michael Garron Hospital, noted that hospital leadership would like to present a comprehensive update with regards to COVID-19 and provided a high level overview of the agenda of the presentation.

#### COVID-19 at MGH and in the Community

Dr. Jeff Powis, Medical Director, Infection Prevention and Control, presented the COVID-19 dashboard and positive cases / testing statistics dashboard. Dr. Powis outlined COVID-19 related challenges such as volumes of positive cases being on the rise, high incidence in the community and fatigue of staff. He provided an overview with regards to daily volumes in the assessment centres and community pop-up testing centres.

#### Anticipated Challenges for Upcoming Month

Next, Dr. Powis provided some regional and provincial context showing inpatient and ICU projections as shared by the province and noted that multiple different variants of virus got developed, some of them more transmissible than other types, and answered the questions related to the impact of variants on the vaccination process and vaccine efficacy.

#### Mitigating the Impact of COVID-19

Mark Fam, Vice President, Programs, provided an overview of the Incident Management System which was implemented in November 2020 to proactively distribute COVID-19 positive acute patients and ICU patients across GTA/ provincial hospitals as required.

M. Fam noted that several strategies were developed at MGH to help mitigate some of the pandemic impacts and as part of the COVID-19 response, these include increase in bed capacity, 180 temporary staff hired to support

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staffing needs, establishing offsite Alternative Level of Care capacity and enhancing emergency department capacity including negative pressure room capacity.

Dr. Carmine Simone provided a high level update with regards to the pandemic surgery response and shared with the Board that the number of outpatient surgeries is up as there's no demand on beds. Dr Simone noted that MGH will be able to ramp up elective surgeries later in the year.

### Triage Protocol

Next, Dr. Ian Fraser, Chief of Staff, provided an update on the revised triage protocol developed in case the province does not have adequate resources / ICU beds and will have to implement a province wide Emergency Standard of Care. Dr Fraser outlined 10 key points related to triage protocol and assured the Board that MGH will not be withdrawing treatment without consent, care will always be provided. Dr Fraser provided an overview of the organizational structure of the treatment triage process, respective accountabilities and roles of the triage committees and support groups.

### Financial Update

Sarah Chow, Vice President, Corporate Support and Chief Financial Officer, presented a spreadsheet with COVID related costs to date and reiterated that MGH received \$24.7M COVID-19 funding for expenses incurred up to September 30, 2020.

### Vaccine Distribution

Wolf Klassen, Vice President, Program Support, provided an overview of the provincial vaccine distribution plans and vaccination timelines since December 2020, as well as the current COVID-19 vaccination dashboard noting that MGH achieved high vaccination rates at LTC homes in the community. W. Klassen shared with the Board that MGH is currently working on developing a plan for vaccinating East Toronto and establishing multiple vaccination clinics in East Toronto.

### Morale and Recognition at MGH

Phillip Kotanidis, Chief Human Resources Officer, outlined wellness resources available to staff and clinicians and shared with the Board that staff recognition and appreciation is high priority for hospital leadership.

S. Downey provided an overview of media coverage and noted that recently MGH was featured in many mostly positive media stories.

Discussion ensued. MGH leadership answered the questions raised by the Board.

John Tobin thanked hospital leadership for a very comprehensive update on COVID-19 situation.

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### 3.3. Update from CEO

Sarah Downey, President and CEO of Michael Garron Hospital provided a high level verbal update with regards to the recent activities at the hospital and noted that the recently established Inclusion Alliance is very actively engaged. The Alliance put together a wonderful agenda for the Black History month promoting inclusion and diversity.

### 3.4. Update from Chief of Staff

Dr Ian Fraser, Chief of Staff at Michael Garron Hospital advised the Board that hospital is working on redefining medical leadership structure. The search process for Research Chair is progressing well, two extremely good candidates short-listed.

### 3.5. Never Event Report

On a request of Andrew Steele, Chair of the Performance Monitoring and Quality Committee, Dr Ian Fraser, Chief of Staff, walked the Board through the Never Event Report. Dr. Fraser referred to the pre-circulated meeting materials and provided a high level overview of the most recent no harm never event including a number of contributing factors and the action plan related to this incident. The summary of critical incidents and never events for 2019-2020 was brought for discussion as well.

## 4.0 ITEMS REQUIRING APPROVAL

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### 4.1. Finance & Audit Committee Update

#### 4.1.1 Approval of 2021 Audit Plan and Fees

A briefing note pertaining to the approval of 2021 Audit plan and fees was pre-circulated with the agenda package. Catriona Read, Chair of the Finance & Audit Committee, referred to the briefing note, asked directors if they had any questions and requested a motion as per the pre-circulated briefing note.

#### 4.1.2 Assumptions and Planning Fiscal Year 2021- 2022 and

#### 4.1.3 Update on the Financial Position

C. Read referred to the pre-circulated meeting materials and asked the Board if they had any questions. C. Read noted that Finance & Audit Committee and hospital leadership will continue to inform the Board on any potential changes with regards to the 2022 budget and current financial position.

### 4.2. MAC Decision Items: MAC Recommendations for Medical Professional Staff Appointments

Dr. Ian Fraser referred to the pre-circulated briefing note regarding clinicians appointments and privileges, assured the Board that the credentials of the physicians brought forward for approval have been thoroughly checked and requested a motion to approve the appointments as listed in the briefing note.

Next, Dr Fraser requested the approval of appointment of a new Head of Division of Nephrology as per the pre-circulated briefing note.

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### 4.3. Approval of Appointment of Chief of Surgery Department

On the request of Dr Ian Fraser, Chief of Staff, Andrew Steele, Chair of the Search Committee for new Chief of Department of Surgery, provided an overview of the search and selection process and requested a motion to approve the appointment of Dr Rajiv Singal as Chief, Department of Surgery & Co-Program Medical Director, Surgery Health Service, as recommended by the Search Committee.

## **5.0 CONSENT**

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The Consent items were presented for information and included:

### *5.1. Report from the Redevelopment Committee*

A Briefing Note with the Redevelopment Committee update was pre-circulated with the agenda package. On the request of the Board Chair, David Cunic, Vice President, Redevelopment provided a high level summary of the redevelopment project update sharing with the Board that a great overall progress has been achieved, and major IT related issues are getting resolved.

### *5.2. Performance Monitoring and Quality Committee*

A Briefing Note with the Performance Monitoring and Quality Committee update was pre-circulated with the agenda package.

### *5.3. Report from the Board of MGH Foundation*

The Foundation Board Report was pre-circulated with the agenda package. Eric Tripp, Chair of the MGH Foundation Board and Mitze Mourinho, President of the MGH Foundation highlighted a few items from the January Foundation report, reiterated that the Foundation has had a positive financial year due to the strong presence of the hospital in the community and positive publicity. M. Mourinho thanked Board directors for their generous donations.

## **6.0 MEETING WITHOUT MANAGEMENT (ELECTED DIRECTORS ONLY)**

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An in-camera meeting was held by the elected directors.

## **7.0 CONCLUSION**

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There being no further business to discuss, the meeting was concluded at 1815 hours.

Date of future meetings: March 23, 2021.

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John Tobin, Chair

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Olga Grigorovskaya, Recorder