

SUMMARY OF THE BOARD OF DIRECTORS

Meeting held on May 24, 2022

At 1530 hours via Zoom

1.0 EDUCATION SESSION – CREDENTIALING AND APPEALS PROCESS AND THE BOARD’S ROLE

Dr. Sheila Laredo, Chief of Staff at Michael Garron Hospital, and Kate Crawford, Partner at Borden, Ladner, Gervais, LLP provided the presentation on Credentialing and Appeal Process as Board education session. K. Crawford walked the Board through the legal framework and the main legislation acts regulating to health professionals in Ontario and Dr Laredo outlined physician appointment and reappointment processes and the core documents that need to be reviewed by respective Chiefs, Credentialing Committee before the recommendations are brought forward to the Medical Advisory Committee and then to the Board of Directors. Next, K. Crawford presented on the processes of privilege restriction / suspension / non reappointment and provided an overview of the Board role and Board powers related to staff appointment or suspension and outlined the appeal process.

2.0 WELCOME & INTRODUCTION

John Tobin, Chair of the Board of Directors, welcomed members and invited guests to the meeting and called the meeting to order at 1615H. It was confirmed that there was a quorum. J. Tobin asked whether there were any conflicts and no new conflicts were declared.

3.0 APPROVAL OF PREVIOUS MINUTES

The minutes from the Board meetings held on March 22, 2022 were approved as pre-circulated.

4.0 UPDATE FROM BOARD CHAIR

4.1. Update from Board Chair

John Tobin provided an overview of the agenda items brought forward for discussion and approval and noted that he completed his one on one calls with Board members. During these calls all directors shared their sense of pride of serving at such a remarkable organization. J. Tobin also noted that the Executive Committee of the Board of Directors conducted performance review of Hospital’s CEO and Chief of Staff in May.

5.0 ITEMS REQUIRING APPROVAL

5.1. Finance & Audit Committee Update

5.1.1 Approval of Public Reporting of Expense Claim Information

A briefing note regarding the Ministry directives with respect to the reporting requirements under the Broad Public Sector Accountability Act and Public Reporting Claim Information documents were pre-circulated with the agenda package. Catriona Read, Chair of the Finance & Audit Committee, referred to the pre-circulated documents, asked if there were any questions and requested a motion as per the pre-circulated briefing note.

5.1.2 Attestation of Compliance with All Broader Public Sector Directives

A briefing note with the motion for the approval of signing the Annual Attestation of Compliance as required under the Broader Public Sector Accountability Act was pre-circulated with the agenda package. C. Read requested Board approval for signing the attestation for the year ended March 31, 2022. Once approved, the

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Attestation will be signed by the Board Chair, will be sent to Ontario Health and posted on the Hospital's public website.

5.1.3 Approval of 2022 Financial Statements

A briefing note pertaining to the approval of the 2022 Audited Financial Statements together with a copy of draft Audited Financial Statements were pre-circulated with the agenda package.

Catriona Read, Chair of the Finance & Audit Committee, referred to the pre-circulated materials and asked Sarah Chow, Vice President Corporate Support and CFO, to provide an overview of the Financial Statements. Next, C. Read asked if there were any questions and requested a motion as per the briefing note.

5.1.4 Approval of Reappointment of Auditors

A briefing note with regards to approval of reappointment of Auditors for the fiscal year ending March 31, 2023 was pre-circulated with the agenda package.

C. Read referred to the pre-circulated briefing note and reminded the Board that a comprehensive evaluation of Deloitte's performance as auditors has been conducted during the current fiscal year in consultation with appropriate stakeholders with overwhelming positive feedback and requested a motion to approve the reappointment of Deloitte.

5.2. Governance and HR Committee Update

5.2.1 Approval of Organizational Priorities for 2022- 2023

A briefing note regarding the progress towards achieving 2021-2022 strategic priorities and Quality Improvement Plan targets was pre-circulated with the agenda package. The briefing note also outlined the proposed 2022-2023 organizational priorities including the following:

1. Advance our response and recovery from COVID with a focus on growing and optimizing our services to meet the needs of our community
2. Develop a three-year refresh of our corporate strategic plan (2023-25)
3. Improve the wellness, safety & engagement of our teams
4. Advance Anti-Racism, Equity, Diversity, and Inclusion strategies in our hospital and community
5. Safely transition into the Ken and Marilyn Thomson Patient Care Centre
6. Enhance the delivery of integrated care and health equity strategies through East Toronto Health Partners

Scott McDonald, Chair of the Governance & HR Committee referred to the pre-circulated meeting materials and requested a motion as per the briefing note.

5.2.2 Approval of the Revised Board Policies

A briefing note outlining minor revisions to the Board policies was pre-circulated with the agenda package. S. McDonald referred to the pre-circulated briefing note, asked Board members if they had any questions and requested a motion as per the briefing note.

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5.2.3 Approval of the Revised Professional Staff By Law

A briefing note outlining proposed changes to the Professional Staff By law regarding temporary appointments and special credentials committee process was pre-circulated with the agenda package. J. Tobin, Chair of the Board of Directors, thanked Dr Sheila Laredo, Chief of Staff at MGH, for bringing these important changes for Board discussion and approval and advised that the revised By-law will have to be approved by members of the Corporation at the Annual General Meeting on June 28, 2022.

5.3. MAC Decision Items: MAC Recommendations for Medical Professional Staff Appointments

Dr. Sheila Laredo, Chief of Staff, referred to the pre-circulated briefing note regarding MAC decision items including Credentialed Staff Annual Reappointment and assured the Board that the credentials of the physicians brought forward for approval have been thoroughly checked and asked members of the Special Credentialing Disclosure Committee to report on the credentialing process. The members of the Special Credentialing Disclosure Committee advised the Board that the Committee met on May 16, 2022, reviewed credentialing process and found it most prudent, appropriately organized and thorough. Therefore members of the Special Credentialing Disclosure Committee are very comfortable recommending the approval of the reappointments. Dr. Laredo requested a motion to approve the appointments as listed in the briefing note.

6.0 DISCUSSION ITEMS

6.1. Redevelopment Committee Update

Doug Farley, Chair of the Redevelopment Committee, and Tony Khouri, Vice President, Redevelopment, referred to the pre-circulated briefing note and provided a high level update with regards to the Redevelopment project as well as an overview on the Technology Systems Phase Completion and Tower Interim Completion milestones.

6.2. Update from CEO

Sarah Downey, President and CEO of Michael Garron Hospital, referred to the CEO report submitted to the Board and provided a high level overview of some of the items from the pre-circulated update. S. Downey reiterated that MGH leadership are working on organizational priorities as the organization is getting engaged in the strategic planning process. The annual Board retreat in the fall will be dedicated to strategic planning and will be facilitated by KPMG. S. Downey emphasized that health system integration will be very important no matter who is going to win provincial elections on June 2 and noted that further integration of health system will be part of the strategic planning discussions at the retreat in September. Answering the questions raised by the Board S. Downey provided an overview regarding home care modernization project as pilot project of the new model of homecare which will bring the shift in funding models. She shared that our OHT, East Toronto Health Partners, was the only health team in GTA whose application was successful

6.3. Update from Chief of Staff

Dr Sheila Laredo, Chief of Staff, referred to the pre-circulated Chief of Staff update and highlighted a couple of items from her report. Dr. Laredo reiterated that investing in medical training is a very important long term strategy that's why we are excited about University of Toronto establishing a new Scarborough Academy of

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Medicine and Integrated Health. Dr. Laredo shared that another major focus of medical leadership is clinician wellness. MGH leadership is working on enhancing wellness initiatives such as Schwartz rounds. Dr Laredo also reiterated that the search process for three Chiefs is underway and noted that she will be bringing reports from specific medical departments to the Board to make the Board aware of interesting innovations and initiatives in those areas.

7.0 CONSENT

The Consent items were presented for information and included:

7.1. Report from the Governance and Human Resources Committee

A briefing note with the Governance and HR Committee update was pre-circulated with the agenda package.

7.2. Report from the Performance Monitoring and Quality Committee

A briefing note with the Performance Monitoring and Quality Committee update was pre-circulated with the agenda package.

7.3. Report from the Board of MGH Foundation

The May 2022 report from the Board of MGH Foundation was pre-circulated with the agenda package.

7.4. Volunteer Services Update

Betty Hicks, Volunteer Experience Council Representative, shared with the Board that volunteer services are very excited about coming back after the pandemic restrictions, there are currently 60 new volunteers at the hospital and we are still recruiting. A new volunteer position has been instituted, patient navigator, for those patients who need assistance with being escorted around the hospital while in wheelchair. The other new and exciting role for hospital volunteers is helping with the tours of the New Patient Care Tower.

8.0 MEETING WITHOUT MANAGEMENT (ELECTED DIRECTORS ONLY)

An in-camera meeting was held by the elected directors.

9.0 CONCLUSION

There being no further business to discuss, the meeting was concluded at 1745 hours.

Date of future meetings: June 28, 2022.

John Tobin, Chair

Olga Grigorovskaya, Recorder