

SUMMARY OF THE BOARD OF DIRECTORS

Meeting held on June 23, 2020

At 1600 hours via Zoom

1.0 WELCOME & INTRODUCTION

Susan Armstrong, Chair of the Board of Directors, welcomed members and invited guests to the meeting and called the meeting to order at 1600H. It was confirmed that there was a quorum. S. Armstrong asked whether there were any conflicts and none were declared.

2.0 APPROVAL OF PREVIOUS MINUTES

The minutes from the Board meetings held on May 26, 2020 were approved as pre-circulated.

3.0 DISCUSSION ITEMS

3.1. Update from Board Chair

Susan Armstrong made a few introductory comments and outlined the structure of the meeting. S. Armstrong also provided an overview of the agenda items brought forward for discussion and approval. S. Armstrong noted that she would like to acknowledge directors who were stepping down from the Board as at the 2020 Annual General Meeting. She thanked Catherine Johnston and Michelle Wales for their long term commitment to serving on the Board and various Board Committees and for their contribution to the successful governance process.

3.2. COVID-19 Update

Dr. Jeff Powis, Medical Director, Infection Prevention and Control, joined the Board meeting and provided a high level overview of the current situation with the COVID-19 pandemic. Dr Powis shared hospital dashboard and diagrams showing the number of positive cases and swab statistics from Hospital's ED and Assessment Centre and noted that the situation got stabilized.

3.3. CEO Update

Sarah Downey, President and CEO of Michael Garron Hospital / Toronto East Health Network, thanked Susan Armstrong for all her contribution to the work of the Board and especially for being actively involved in building the East Toronto OHT: East Toronto Health Partners. S. Downey referred to her report pre-circulated with the agenda package and provided a high level update regarding ramping up elective and non-emergency clinical operations and the challenges it involved. S. Downey also advised the Board that the visit of Accreditation Canada surveyors has been rescheduled to November 23 – 26, 2020. Next, S. Downey shared with the Board that the annual joint retreat of the Hospital and Foundation Boards as well as members of the Medical Advisory Committee will be held on September 22, 2020 and the theme of the retreat will be Master Planning process for the next stage of the redevelopment project. S. Downey provided an overview of the hate crime incident that took place at the Ellis Don construction site and assured the Board that hospital leadership stand strong against racism and started conversation with all hospital staff on this important subject.

3.4. Chief of Staff Update

Dr. Ian Fraser, Chief of Staff, thanked hospital and Board leadership for their continuous support of clinicians during the pandemic and highlighted a couple of items from his report to the Board which was pre-circulated as part of the agenda package. Dr Fraser emphasized that supporting clinicians' wellness is one of the major focuses during the pandemic and asked Medical Staff Association representatives - Dr Christopher Smith and Dr Michael Hiscox - to share their experience being among front line clinicians. Dr C. Smith and Dr M. Hiscox noted that as a

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response to COVID-19 pandemic hospital's medical staff demonstrated a high level of cohesion and collaboration, while in Ontario and Canada the level of pandemic preparedness was much higher than in many other places in the world, and now is good time for physicians to take a deep breath and assess what worked well and where we can do better.

3.5. Update from the MGH Foundation

Mitze Mourinho, President of MGH Foundation referred to the pre-circulated report from the Foundation and the Joint MGH / MGH Foundation 2019 – 2020 Annual Report and highlighted a couple of items for the Board. M. Mourinho advised the Board that Susan Armstrong, Chair of the hospital Board, joined the Foundation's Planned Giving Committee and on her request a video on planned giving that was finished earlier in the year will be shown to the Board.

3.6. Update from Volunteer Experience Council

Michelle Wales, representative of the Volunteer Experience Council, provided a high level update on the volunteer services activities and thanked the hospital leadership and the Board of Directors for forward thinking in the time of pandemic and timely addressing community needs. M. Wales advised the Board that this was her last meeting of the Board of Directors and Betty Hicks will be representing the Volunteer Experience Council in the new Board year.

4.0 ITEMS REQUIRING APPROVAL

4.1. Finance & Audit Committee Update

4.1.1 Approval of 2020-2021 Budget

A Briefing Note pertaining to the approval of the 2020-2021 Budget was pre-circulated with the agenda package. Lovisa McCallum, Chair of the Finance & Audit Committee, referred to the Briefing Note and shared with the Board that hospital received funding allocations for the 2020-2021 fiscal year. L. McCallum outlined financial impacts of the COVID-19 pandemic and probability of being reimbursed. She asked directors if they had any questions and requested a motion to approve the budget.

4.1.2 Approval of Extension of Hospital Service Accountability Agreement (H-SAA and M-SAA)

A Briefing Note with regards to extension of Hospital Service Accountability Agreement was pre-circulated with the agenda package. L. McCallum referred to the pre-circulated briefing note and shared with the Board that Ontario Health advised the hospital that the current Hospital Service Accountability Agreement will be extended to March 31, 2021. L. McCallum requested a motion to approve the extension.

4.1.3 Approval of Signing Authority Policy

A Briefing Note on the revised Signing Authority Policy together with the draft policy were pre-circulated with the agenda package. L. McCallum referred to the briefing note, provided an overview regarding necessary revisions and requested Board approval.

4.1.4 Local Share Plan Update

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A Briefing Note pertaining to the Local Share Plan Update was pre-circulated with the agenda package. L. McCallum referred to the briefing note and advised meeting participants that on Board request updates with regards to the local share plan are brought forward to the Board on a quarterly basis. S. Chow provided a high level update on the local share plan and answered the questions raised by the Board.

4.2. Nominating Committee: Re-election of Directors and Board Recruitment

A Briefing Note with the update from the Nominating Committee was pre-circulated with the agenda package. Rebert McGuire, Chair of the Nominating Committee, referred to the pre-circulated briefing note and reiterated that the Nominating Committee recommends to the Board to approve re-appointing Andrew Steele for his third three- year term ending at the 2023 Annual General Meeting.

Next R. McGuire noted that the Nominating Committee will initiate Board recruitment drive with the search focused on skills and competences to fill in the gaps with a strong focus on diversity so that the Board composition reflects the diversity of the community we serve. R. McGuire asked directors for potential referrals, the detailed recruitment advertisement will be shared with the Board as soon as it gets finalized by the Nominating Committee.

4.3. MAC Decision Items: MAC Recommendations for Medical Professional Staff Appointments

Dr. Ian Fraser referred to the pre-circulated briefing notes and the re-appointment list and advised the Board that Medical Advisory Committee requested Board approval with regards to the regular monthly appointments as well as annual physician re-appointment. Dr. Fraser assured the Board that the credentials of the physicians brought forward for approval have been thoroughly checked and asked members of the Special Credentialing Disclosure Committee to report on the credentialing process. The members of the Special Credentialing Disclosure Committee advised the Board that the Committee met of June 19, reviewed credentialing process and found it most prudent, appropriately organized and thorough. Therefore members of the Special Credentialing Disclosure Committee are very comfortable recommending the approval of the re-appointments.

5.0 CONSENT

The Consent items were presented for information and included:

5.1. Report from the Redevelopment Committee

A Briefing Note with the Redevelopment Committee update was pre-circulated with the agenda package.

6.0 MEETING WITHOUT MANAGEMENT (ELECTED DIRECTORS ONLY)

An in-camera meeting was held by the elected directors.

7.0 CONCLUSION

There being no further business to discuss, the meeting was concluded at 1730 hours.

Date of future meetings: September 22, 2020.

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Susan Armstrong, Chair

Olga Grigorovskaya, Recorder