

SUMMARY OF THE BOARD OF DIRECTORS

Meeting held on September 24, 2019

At 1230 hours in the Jenner Jean-Marie Community Centre
48 Thorncliffe Park Drive, East York

1.0 EDUCATION SESSION

There was no Education Session due to Joint Hospital and Foundation Board and Medical Leadership Retreat scheduled to commence after the Board meeting at 2:30 pm.

2.0 WELCOME & INTRODUCTION

Susan Armstrong, Chair of the Board of Directors, welcomed members and invited guests to the meeting and called the meeting to order at 12:30 pm. It was confirmed that there was a quorum. S. Armstrong asked whether there were any conflicts and none were declared. S. Armstrong thanked the hospital leadership for organizing this offsite Board meeting followed by the Board retreat in one of the communities in the hospital catchment area. Two new administrative residents were introduced and welcomed to the Board.

3.0 APPROVAL OF PREVIOUS MINUTES

The minutes from the Board meeting held in June 25, 2019 were approved as pre-circulated.

4.0 NEW BUSINESS

4.1. Update from Board Chair

S. Armstrong provided a high level overview of the meeting agenda, highlighted a few items from the Chief of Staff Report related to the Clinician Wellness Committee and shared with the Board that the sweat lodge opening ceremony and Kick the Stigma soccer tournament were great success.

4.2. East Toronto Health Partners and Ontario Health Team Application Update

Sarah Downey, President and CEO of Michael Garron Hospital/Toronto East Health Network, referred to the pre-circulated Briefing Note and advised the Board that work on full application for Ontario Health Team designation is in progress, the process by which OHT achieves designation includes reviewing the submissions by a third party evaluators and an official site visit. Hospital leadership will share the feedback with the Board as soon as it is received.

4.3. Governance Committee Update

4.3.1 Joint Venture Agreement

A Briefing Note concerning the Joint Venture (JV) Agreement and a copy of the draft JV Agreement were pre-circulated with the Agenda package. The Board was advised that the same draft agreement was brought forward for approval to the Board of all anchor partners. The agreement was discussed and a resolution to authorize Susan Armstrong, Chair of the Board, and Sarah Downey, President and CEO, to sign the Joint Venture Agreement was passed as presented.

4.3.2 Strategic Plan Refresh

A Briefing Note pertaining to the Strategic Plan Refresh together with a slide deck delineating six new Strategic Priorities were brought forward for discussion at the Board meeting. The endorsement of the process and content of the strategic plan refresh was approved by the Board, as recommended by the Governance Committee.

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4.3.3 Accreditation Preparation Update

The meeting participants were reminded that Hospital Accreditation will be taking place in June 2020 and two surveys need to be completed by the Board. One of them, the Governance Functioning Tool, was forwarded to all directors with the request to complete it and to bring to the Board meeting, printed copies are also available at the meeting.

4.3.4 Board Goals for 2019-2020 Board Year

Draft Board Goals were presented and discussed at the Board meeting and approved as recommended by the Governance Committee.

4.3.5 Board Evaluation Results

Board Evaluation Results were brought forward for discussion, it was noted that overall results are very positive.

4.4. Finance & Audit Committee Update

A number of financial documents were pre-circulated with the agenda package including Statement of Revenue and Expenses, Balance Sheet, Statement of Cash Flow. Lovisa McCallum, Chair of the Finance & Audit Committee, referred to the pre-circulated materials and highlighted a few issues for the Board. L. McCallum also requested a motion for approval to sign the Annual Attestation of Compliance for the year ended March 31, 2019 by Board Chair. The motion unanimously passed. The Attestation will be signed by Board Chair, sent to the TC LHIN and posted on the Hospital's public website.

4.5. Redevelopment / Construction Update

A Briefing Note with the Executive Summary / Redevelopment Update was pre-circulated with the Agenda package.

John Tobin, Chair of the Redevelopment Committee, referred to the pre-circulated Briefing Note and outlined a few issues including key risks monitored by the Redevelopment team. J. Tobin also shared with the Board that the next meeting of the Redevelopment Committee will be a joint meeting with the Finance & Audit Committee to discuss project cost estimate.

4.6. MAC Decision Items

Medical Advisory Committee recommendations including appointment of new staff were brought forward for Board approval and a motion for medical/ professional staff appointments as outlined in the pre-circulated briefing note was unanimously carried.

4.7. Foundation Update

The report from the MGH Foundation was pre-circulated with the agenda package. Mitze Mourinho, President of the MGH Foundation highlighted a few items including the community event, Kick the Stigma, which was a great success and the Foundation met their target. The Board thanked M. Mourinho for providing detailed notes with regards to the Heart of the East Campaign.

5.0 CONSENT

The Consent items were presented for information and include:

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5.1. CEO Report

5.2. Chief of Staff Report

5.3. Governance Committee Report

The pre-circulated report outlined some items discussed at the Governance Committee meeting on September 19, 2019.

5.4. Volunteer Services Report

The July 2019 Volunteer Bulletin was pre-circulated with the agenda package.

6.0 MEETING WITHOUT MANAGEMENT (ELECTED DIRECTORS ONLY)

An in-camera meeting was held by the elected directors.

7.0 CONCLUSION

There being no further business to discuss, the meeting was concluded at 1415 hours.

Date of future meetings: November 26, 2019, January 28, 2020, March 24, 2020, May 26, 2020, June 23, 2020.

Susan Armstrong, Chair

Olga Grigorovskaya, Recorder