**Research Privacy Assessment Form**

This form is to be completed by the MGH Privacy Officer and the MGH Principal Investigator.

The MGH Principal Investigator is responsible for ensuring that the Privacy Officer has reviewed all privacy aspects of the research project. Submit the required items listed below to the Privacy Officer (privacy@tehn.ca) for review. This form must be signed by both parties and included with your new research submission to the Research Ethics Board (REB).

**Investigator to complete:**

|  |  |
| --- | --- |
| MGH Local Principal Investigator: |  |
| Full Study (Protocol) Title: |  |
| Required documents for review: | [ ]  TAHSN Application[ ]  Protocol[ ]  Survey/Questionnaire(s) *If applicable*[ ]  Data Collection Form(s)[ ]  Privacy Impact Assessment (PIA) *If applicable*[ ]  Other:       |

**Privacy Officer to complete:**

|  |  |
| --- | --- |
| **Section 1: Documents provided for Review** | **Notes** |
| [ ]  | TAHSN Application |       |
| [ ]  | Protocol |       |
| [ ]  | Survey/Questionnaire(s) |       |
| [ ]  | Data Collection Form(s)  |       |
| [ ]  | Privacy Impact Assessment (PIA) |       |
| [ ]  | Other:       |       |
| **Section 2: Status**  | **Notes** |
| [ ]  | No concerns; ready for REB submission |       |
| [ ]  | Issues to be addressed before REB submission |       |
| [ ]  | Issues to be addressed before REB approval |       |
| [ ]  | Agreement required (e.g., Data/Material Transfer) |       |
| [ ]  | Contract required |       |
| [ ]  | Other Item (s):       |       |

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|  |  |  |  |  |
| PRINT Name of Privacy Officer |  | Signature |  | Date |

|  |  |  |  |  |
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|  |  |  |  |  |
| PRINT Name of MGH PI |  | Signature |  | Date |

**Submission Instructions:**

**One (1)** electronic copy of this fully completed and signed/dated form is to be submitted with your TAHSN Research Application