

Research Overhead Fees Recovery Form

Department of Research & Innovation Toronto East Health Network

In accordance with the *Research Overhead Processes Policy*, overhead fees must be included in all funded research projects.

The Finance Department is responsible for calculating and removing the overhead fees/organizational costs from all grants and contracts.

1. INVESTIGATOR IDENTIFICATION

| | |
|------------|--|
| Name | |
| Department | |

2. OVERHEAD RATES TABLE

| Funder | Rate of indirect costs |
|---|--|
| Government (e.g., Agency) | 40% total direct costs or <u>Maximum allowable rate by sponsor (requires submission of written guidelines or as pre-negotiated by TEHN.)</u> |
| Industry/Private-Sector | 40% total direct costs |
| Charity/Non-Profit | 10% total direct costs |
| Examples of Sponsor Specific Rates | |
| National Institutes of Health (U.S., NIH) | 8% on direct costs except equipment (in accordance with NIH Grants Policy Statement) |

3. AUTHORIZATION & INVESTIGATOR SIGNATURE

I _____, as qualified investigator at TEHN, hereby authorize the Department of Financial Services to collect and transfer the overhead fee amount from all of my funded research projects where I hold the account at TEHN, in accordance with the *Overhead Rates Table* identified above and the TEHN *Research Overhead Processes Policy*.

Name & Title

Signature

Date

Please return this completed and signed form in PDF format to: ResearchAdmin@tehn.ca